

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB05-102

Date: June 27, 2006

Expiration Date: 6/30/07

69:12:cs:10190

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: CLARIFICATION OF CALIFORNIA'S ETPL REQUIREMENTS

The purpose of this information bulletin is to provide clarification on specific issues related to the administration of California's Eligible Training Provider List (ETPL). Information is provided below to update Local Workforce Investment Areas (LWIAs) on the status of subsequent eligibility and to ensure that all LWIAs are aware of the special application procedures designed to support California Community Colleges (CCC) that want to list their programs.

### Status of Subsequent Eligibility

Section 122 of the Workforce Investment Act (WIA) requires states to establish a list of providers eligible to receive WIA Individual Training Account funds for Adult and Dislocated Worker training services. The WIA identifies two phases of eligibility: *Initial eligibility* for programs to be listed on the ETPL for the first time, and *subsequent eligibility* for all programs after they have been on the list for 18 months, and annually thereafter. The State's initial and subsequent eligibility policies and procedures are contained in WIA Directive [WIAD01-16](#), issued on April 15, 2002.

In 2003, the Department of Labor (DOL) approved a waiver which allowed California to postpone the implementation of subsequent eligibility until June 30, 2005. This waiver of subsequent eligibility was extended, through California's WIA Strategic Two-Year Plan, to July 1, 2007. The LWIAs were advised of the waiver extension in WIA Information Bulletin [WIAB05-10](#), issued on July 20, 2005.

As a result of the extended waiver, California and its LWIAs are not required to implement subsequent eligibility in Program Year 2006-07. The WIA Directive WIAD01-16 will be amended to remove the subsequent eligibility procedures, and the California Workforce Investment Board will reconvene the waivers workgroup to pursue a permanent waiver of the subsequent eligibility requirement.

## **Administrative Requirements for Community Colleges**

Section V.C. of WIA Directive WIAD01-16, Attachment 1, *WIA ETPL Policy and Procedures* includes special application procedures for CCC that desire to list their programs on the ETPL. These procedures were designed to simplify the application process and require the local college to enter only the data elements that are specific to their particular campus. The WIA Directive WIAD01-16 contains a copy of the [Community College Provider Application](#) and the [Community College Training Program Application](#).

Questions concerning the ETPL may be directed to Marc Wilson, Manager of the Workforce Investment Division, Performance Management Unit at (916) 654-8293 or your Regional Advisor. Questions specific to the Job Training Automation (JTA) system ETPL procedures may be directed to the JTA Help Desk at (916) 653-0202.

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division